

APPLICATION FOR EMPLOYMENT

Applicants will receive consideration without discrimination because of race, creed, color, sex, age, height, weight, national origin, or disability.

PERSONAL INFORMATION

Name: _____ Maiden name: _____

Address: _____

City, State, Zip/Postal, Country: _____

Salary expected: _____ Email: _____

Phone: _____ Business Phone: _____

Have you ever been bonded? _____ Has your bond application ever been rejected? _____

EDUCATION INFORMATION

<u>Name of School</u>	<u>City</u>	<u>Years Completed</u>	<u>Did You Graduate?</u>	<u>Degree</u>	<u>GPA</u>
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High school	_____	_____	_____	_____	_____
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College	_____	_____	_____	_____	_____
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College	_____	_____	_____	_____	_____
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Other Schools or Studies

Professional Licenses and/or Certifications

Other Skills (languages, technology, etc.)

School subjects you liked **BEST**

School subjects you liked **LEAST**

Contact may be made with former employers. Note those employers you **do not want us to contact**.

#1 – Company Name: _____ Phone: _____
Address: _____
City, State, Zip/Postal, Country: _____
Position: _____ Salary: _____
Supervisor: _____ Employed To/From: _____
Reason for leaving: _____

#2 – Company Name: _____ Phone: _____
Address: _____
City, State, Zip/Postal, Country: _____
Position: _____ Salary: _____
Supervisor: _____ Employed To/From: _____
Reason for leaving: _____

#3 – Company Name: _____ Phone: _____
Address: _____
City, State, Zip/Postal, Country: _____
Position: _____ Salary: _____
Supervisor: _____ Employed To/From: _____
Reason for leaving: _____

#4 – Company Name: _____ Phone: _____
Address: _____
City, State, Zip/Postal, Country: _____
Position: _____ Salary: _____
Supervisor: _____ Employed To/From: _____
Reason for leaving _____

Job duties you liked **BEST** and why

Job duties you liked **LEAST** and why

PREVIOUS EMPLOYMENT
(Start with present or most recent employer. Include military experience.)

Other than relatives.

REFERENCE
INFORMATION

<u>Name and Title</u>	<u>City / State</u>	<u>Phone / Email</u>	<u>Business</u>

ORGANIZATION INFORMATION

List any memberships in professional or civic organizations (exclude those which may disclose your race, color, religion or national origin)

PERSONAL GOAL INFORMATION

Please give us a general idea of your short-term and long-term personal goals and ambitions

INDEPENDENCE INFORMATION

Please furnish the places of employment of immediate family members, such as **spouse, children, parents, etc.**
(This information is required in connection with the CPA industry rules of independence.)

EMPLOYMENT INFORMATION

Do you have responsibilities that, if you were offered employment, would require modification of the requirements of the job for which you have applied? If YES, please describe.

If offered employment with our company, are you legally authorized to work for our company? _____

Do you now, or will you in the future, require employment visa sponsorship? _____

Have you ever been convicted of a felony? _____

(A felony is not an absolute bar to employment. Factors such as age, date of offense, seriousness, nature of violation, rehabilitation, and relatedness to the position applied for will be taken into account.)

If yes, please explain the nature of the offense(s) leading to conviction, the date of conviction(s), and the sentence imposed.

I hereby declare the information provided in this Application for Employment is true, correct, and complete to the best of my knowledge. I understand that, if hired, my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either the firm or me. I understand that this "at will" employment cannot be modified, except in writing signed by the president of the firm.

If hired, a credit history review and verification of age will be required.

Signature

Date